

KOTHARI K & ASSOCIATES

Chartered Accountants

Rajrajeshwari Enclave, Ground Floor, Flat G-1, 89/276/275/A, Bangur Park, 10th Lane, Rishra, Hooghly, West Bengal - 712248

VACANCY FOR ARTICLED ASSISTANTS

Rishra (Hooghly) Office | 2-3 Positions

Dear Students,

Kothari K & Associates, Chartered Accountants, invites applications from motivated CA students for 2-3 Articled Assistant positions at our **Rishra, Hooghly** office. Articled assistants work directly under the proprietor on live client engagements, giving them hands-on exposure from the very first month.

Areas of Exposure

- **Accounting & Audit** - Statutory, tax and internal audits; preparation of financial statements
- **Direct Tax** - Income Tax Returns, Tax Audit (Form 3CD), TDS compliance
- **Indirect Tax** - GST returns, reconciliations, scrutiny, assessments and appeals
- **Corporate Law** - ROC filings and other regulatory compliances
- **Accounting Technology** - Tally Prime, Excel-based MIS and process automation

Eligibility

- Passed CA Intermediate
- Good communication and analytical skills
- Working knowledge of MS Excel, MS Word and accounting software (Tally preferred)

Terms

Stipend: *As mutually agreed*

Joining: Immediate / as mutually agreed

How to Apply

Send your updated CV with a copy of your CA Intermediate marksheet to kotharikassociates@gmail.com, with the subject line "Application for Articleship - [Your Name]".

For queries, call: +91 62915 84042 / +91 98838 08179

Warm regards,

Karan Kothari

CA Karan Kothari

Proprietor

Kothari K & Associates, Chartered Accountants

FRN: 330520E

