

PRABHAKAR PAL AND ASSOCIATES

Chartered Accountants

GEETA BHAVAN, 75 RAIPUR Kolkata – 700 084

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Memo No: PKPN/cert/26-27/046

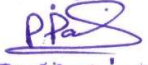
Dated: 24.07.2026

DETAILED STATEMENT OF RECRUITMENT OF ARTICLE ASSISTANTS

Sl. No.	Particulars	Description
1	Name of the Firm	PRABHAKAR PAL AND ASSOCIATES
2	Address:	Flat No. A1 (Ground Floor) Gita Bhawan 75, Roypur Kolkata - 700084
3	Firm Registration no. (FRN)	332626E
4	Status of the Firm	Proprietorship
5	Membership No.	055067
6	Number of Vacancies	2 (Two)
7	Recruitment Category	Article Assistants
8	Job Description (the fields in which the Assistants are expected to get training)	(1)Accounts recording in Tally software (2)Accounts Finalisation. (3)Vouching and Verification under Internal Audit Assignments. (4)Reports, Returns and various compliances under under GST. (5)Statutory, Tax & GST Audits of companies, firms, LLPs and proprietorship concerns. (6)Hands on training on Income Tax Return filing (ITR 1 to 7) and conduct of special audit under specific statutes. (7)Hands on training on Various Forms and compliance under ROC & MCA

		for Private Limited Companies, Public Companies and LLPs (8)TDS Return filing under IT Act. (9)Forensic Audit etc.
9	Candidates required qualifications	As specified in ICAI Regulations 1948 as amended from time to time with additional attributes: 1. A reasonable understanding in accounting 2. Good communication skill 3. Well-versed in computer operations along with Tally, MS Excel, MS Word etc.
10	Stipend/Remuneration (consolidated)	Rs. 10,000/- per month in the first year and Rs. 12,000/- per month in the 2 nd year
11	Validity of the Notice	3 (three) months from 01.08.2026 to 31.10.2026
12	Communication	Email: pkpn1202@gmail.com Mobile No. 8910446349/ 6291571434

PRABHAKAR PAL AND ASSOCIATES
Chartered Accountants
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CA Prabhakar Pal
M. No. 055067