

**Industrial Trainee\_Job Description** 



## **WNS**

## **Finance & Accounting**

Role : Industrial Trainee Business Unit : EU

Job Location: Mumbai Reports to : Team Leader

## Summary of the role

Accounting and book close activities

- Cost Analysis to gather information on variances / trends / outliers.
- MIS that provides insights to organization / leaders for decision making
- Reconciliation of Asset / Liabilities and Statutory Payment Schedules
- Quarterly Audit Requirements and liaising with auditors for control testing and other requirements for smooth closure
- Group Gratuity and Group Superannuation Trust Administration and Accounts finalization.
- Communication with internal teams for data requirements / query resolutions
- Assisting in various automation initiatives
- Payroll activities / Payroll processing

## **Other Details**

- Stipend 20,000/ month
- Work Mode: Work from Office
- Shift Timings: Day Shifts
- Duration of Internship: 1year
- Joining: Immediately

Interested candidates may share their resume at <u>Amrita.Justin@wns.com</u> with the subject line 'Application for Internship – CA'.



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