



राइफल फैक्टरी ईशापुर  
RIFLE FACTORY ISHAPORE  
भारत सरकार का उद्यम, रक्षा मंत्रालय  
A Government of India Enterprise, Ministry of Defence  
(एडवान्सड वेपन्स एन्ड एक्विपमेंट इंडिया लिमिटेड की एक इकाई)  
(A Unit of Advanced Weapons and Equipment India Limited)



क्रमांक /No.74/186/F&A/RFI

दिनांक / Date : 18/12/2025

To  
Eastern India Regional Council(EIRC)  
The Institute of Chartered Accounts of India(ICAI)  
ICAI Bhawan  
7, Anandilal Poddar Sarani(Russell Street), Kolkata-700107

To  
Eastern India Regional Council  
The Institute of Cost Accountants of India  
12, Sudder Street, Kolkata - 700016

Sir/Madam

1. Rifle Factory, Ishapore is one of the production unit of Advance Weapons and Equipment India Limited (AWEIL). AWEIL is a new Defence PSU formed by converting the Ordnance Factory Board into fully Government owned Enterprises. AWEIL has been incorporated under the Companies Act 2013 on 14<sup>th</sup> August, 2021 however, its commencement of business took place on 1<sup>st</sup> October 2021 notified by DDP.
2. Company is operating in Defence manufacturing sector & is keen to provide practical training opportunities to students pursuing the Chartered Accounts course.
3. We believe that this training will be mutually beneficial, offering students valuable industrial exposure and our company access to bright and dedicated talent. We currently have on the job training program to provide practical exposure to the incumbents that aligns with the requirements of the ICAI/ICMAI regulations for the Industrial Training/Articleship.
4. We have around 02 vacancies for the role of CA/CMA trainees in our Finance department of Rifle Factory, Ishapore.
5. We request your guidance and the necessary procedure to empanel our organisation with the your institution for the purpose of recruiting eligible CA/CMA students as Industrial trainees/Articled Assistants.
6. We look forward to a positive response and a long-standing association with the Institute.
7. Thank you for your time and consideration.

P-18/12/25  
( P.K.BARANWAL )  
Jt. General Manager  
Finance Head  
For Chief General Manager

राइफल फैक्टरी, ईशापुर, उत्तर 24 परगना, पिन-743144

Rifle Factory Ishapore, North 24 Parganas, Pin - 743144

Phone No. 033 2593 7119/7125/7127/8072 to 8074

Fax No. 033 2593 7200/7142 email : [rfi@ord.gov.in](mailto:rfi@ord.gov.in)

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DA  
Hoy/FLA

2. For all units of AWEIL, the roles and responsibilities of CMA/CA - Interns have also been approved by the competent authority, details of which are given below:

(a)	Book keeping in Tally, capitalization, accounting of bank transactions/ payments and expenses, TDS matters including filing of TDS returns, GST & other compliances etc
(b)	Assist in - Preparation of Annual/ Quarterly P&L accounts, Statutory Audit, C&AG Supplementary Audit, Income Tax audit, Income tax related matters, Preparation of Financial statements including consolidation of Annual/ Quarterly accounts of all units etc
(c)	Assist in - Cost audit at units
(d)	Any other work assigned by the officials of F&A division of units

3. This is issued with approval of the competent authority.

With kind regards,

शशांक त्रिवेदी | Shashank Trivedi

कनिष्ठ कार्य प्रबंधक | Junior Works Manager

वित्त विभाग | Finance Division

कार्यालय संपर्क सं. | Office contact no.: 0512-2245831, 0512-2245879

कार्यालय | Office :

एडवांस्ड वेपंस एंड इक्विपमेंट इंडिया लिमिटेड मुख्यालय | Advanced Weapons & Equipment India Ltd.

Headquarter

भारत सरकार का उद्यम | A Government of India Enterprise

रक्षा मंत्रालय | Ministry of Defence

Note: इस ईमेल संचार की सामग्री प्राप्तकर्ता के लिए गोपनीय है। यदि आप इच्छित प्राप्तकर्ता नहीं हैं, तो आपको इस संचार को किसी भी रूप में प्रकट या वितरित नहीं करना चाहिए और प्रेषक से तुरंत संपर्क करना चाहिए। The content of this email communication is confidential to the recipient. If you are not the intended recipient, you must not disclose or distribute this communication in any form and contact the sender immediately.

Note: यदि अत्यंत आवश्यक न हो तो कृपया इस मेल की छपाई न करें - "पर्यावरण संरक्षण में योगदान दें"। Do Not Print This Mail, If Not Compelling - "Help In Conserving The Environment".

Recd. on 19/12/24