Government of West Bengal
Department of Disaster Management & Civil Defence
Nabanna, 2nd Floor
325,Sarat Chatterjee Road,Howrah- 711102

I/834113/2026

No: 2426 -DMCD-11013(99)/51/2021 Date: 03.11.2026

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

In continuation with the previous EOI bearing no. 2032-DMCD dt. 23.09.2026 the undersigned is directed to invite Expression of Interest (EOI) from Bonafide and reputed Chartered Accountant Firms to submit their quotations in sealed envelope for, Audit & Return Filling of the A/c of West Bengal State Disaster Management Authority, (a society registered under society registration Act, 1961 under the control of Govt. of West Bengal) for the Financial Year 2025-26.

The rate to be quoted for the above assignments should be inclusive of admissible taxes to be mentioned separately.

The quotation should be submitted in the drop box of this Department within 07 (seven) days from the date of issue of this Notice. The sealed cover will be opened at the chamber of Senior Special Secretary of this Department (2nd Floor, Nabanna, Room No. 203A).

The Department reserves the right to accept or reject any quotation without stating the reason whatsoever. The EOI will be kept at the custody of the Joint Secretary of DMCD Department at Nabanna.

The successful (Lowest Bidder) Firm concerned whose quotation will be accepted must complete their assignment within 07 (seven) days from the date of issue of engagement letter to the Firm.

The firm who has been selected as the lowest bidder for the Preparation of Books of Accounts/Financial Statement against the Notice Inviting EOI bearing No. 1431 dated 27.07.2026 read with Corrigendum Notice Bearing No. 1563-DMCD dated 07.08.2026 cannot submit his bid against this EOI.

Under no circumstances, an extension of time will be allowed to the Firm for completion of assigned job beyond the prescribed time limit

Sd/-
Senior Deputy Secretary to the
Government of West Bengal

No: 2426 -1(15)/DMCD-11013(99)/51/2021 Date: 03.11.2026

Copy forwarded for information and necessary action to:

1) Director of Disaster Management – with a request to make arrangement to place the Notice in their Notice Board.
2) Director of Commercial Tax, Finance Department, Government of West Bengal- with a request for wide publication.
3) Deputy Secretary to the Govt. of West Bengal, Finance Department (GR-N)
4) Sr. P.A. to Principal Secretary of this Department.
5) Sr.P.A. to Senior Special Secretary of this Department
6) Sr.P.A. to Senior Special Secretary of this Department.
7) The Notice Board of I&CA Deptt. , Nabanna , Howrah.
8) The Notice Board , Nabanna , Howrah.
9) The Notice Board, Finance Deptt. , 10th Floor, Nabanna, Howrah.
10) The P.W. Department, Nabanna, Howrah.
11) The L & LR Department, Nabanna, Howrah.
12) The Home & Hill Affairs Department, Nabanna, Howrah.
13) Chairman, Institute of Chartered Accountants of India,Kolkata,Anandilal Poddar Sarani (Russel Street),Kol-71
14) Guard file
15) Office Copy .

03/11/2026
Senior Deputy Secretary to the
Government of West Bengal

On India Government Service

Memo. No. 2426/1(15)-DMCD, dt. 03.11.2026

CYBER FRAUD?
ACT FAST.
CALL 1930

SPEED POST
B.N.P.L.
6000016366

EMS SPEED POST
EW055876021IN

To
The Chairman,
Institute of Chartered Accountants of India,
Kolkata, Anandilal Poddar Sarani
(Russel Street), Kolkata-700 071.

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
RECEIVED
- 6 NOV 2026
VERIFIED
RUSSELL STREET, KOLKATA

From : Sr. Deputy Secretary
Department of Disaster Management & Civil Defence
Government of West Bengal
NABANNA
325, Sarat Chatterjee Road
Mandirtala, Shibpur, Howrah - 711 102